RESIDENCE CODE OF BEHAVIOUR

“The University of Toronto is dedicated to fostering an academic community in which the learning and scholarship of every member may flourish, with vigilant protection for individual human rights, and a resolute commitment to the principles of equal opportunity, equity and justice.” – Statement of Purpose, University of Toronto, 1992

Innis College Residence is committed to supporting the academic purpose of the University and expects that all residents actively participate in such efforts. The standards and expectations set out herein seek to foster a safe, diverse, vibrant and cooperative community that is conducive to residents’ academic achievement and personal development.

It is the collective responsibility of all community members to familiarize themselves with the rights and responsibilities contained herein and to ensure they are upheld by all.

COMMUNITY STANDARDS

1. **Noise**

   (a) Residents have the right to a reasonably quiet living environment while in residence.

   (b) Residents have the right to a quiet environment during established quiet hours. Quiet hours are in effect between 11:00pm and 8:00am, Sunday through Thursday and 12:00am until 8:00am, Friday and Saturday. During quiet hours, all noise must be kept to an absolute minimum.

   (c) Quiet hours will be extended to twenty-four hours per day during the December and April examination periods.

   (d) The use of subwoofers and other sound amplifying devices is not permitted in the residence.

   (e) The playing of musical instruments is only permitted in the Music Room.

2. **Fire Safety**

   (a) Residents shall not tamper with fire equipment, including but not limited to fire extinguishers, smoke alarms, sprinkler heads, fire doors, and alarms.

   (b) Open flames such as candles and incense are not permitted in residence. Residents who require the use of an open flame for religious or spiritual purposes should contact residence staff.
(c) When the fire alarm sounds, all residents must prepare to evacuate the building. Upon commencement of the second-stage alarm, if it is safe to do so, all residents are required to immediately exit the building using the nearest emergency exit.

(d) Corridors, including those within suites, must remain free from obstruction.

(e) Residents shall limit the number of individuals within a suite at one time to no more than twenty (20).

3. **Damage and Theft**

(a) Residents shall not destroy, steal, deface, or damage University property or the property of other residents.

(b) Removal of furnishings or other items belonging to the University from residence rooms or common areas within the residence is prohibited.

5. **Controlled Substances**

(a) Alcohol

i. In accordance with provincial law, residents who choose to consume alcohol must be at least 19 years of age. Residents under the age of 19 are not permitted to consume and/or possess alcohol in residence.

ii. The provision of alcohol to anyone under the age of 19 is prohibited.

iii. Consumption of alcoholic beverages is only permitted in resident rooms and resident suites. Alcohol is not permitted in public areas, including hallways, common rooms/lounges, elevators, the lobby, and the quadrangle.

iv. Possession and/or consumption of “common source” alcohol (e.g. kegs, Texas mickeys) within residence is prohibited.

v. Drinking games, funnels, and/or any event/activity/object that promotes excessive consumption and intoxication as its goal or inevitable end is not permitted.

vi. Residents must abide by the University of Toronto Alcohol Policy.

(b) Cannabis

i. In accordance with provincial law, residents who choose to consume cannabis must be at least 19 years of age. Residents under the age of 19 are not permitted to buy, use, possess, and/or grow cannabis in residence.
ii. The provision of cannabis to anyone under the age of 19 is prohibited.

iii. Cannabis plants are not permitted in residence, nor is the preparation, production, or sale of cannabis and items containing cannabis.

iv. The residence front desk is unable to accept deliveries of cannabis on behalf of residents.

v. Residents are not permitted to store cannabis anywhere other than their private bedroom.

vi. Residents who require the use of medical cannabis must register with Accessibility Services and consult with residence staff in order to develop an accommodation plan that meets their needs.

c) Drugs

i. Possession, use, and trafficking of illegal drugs and controlled substances is forbidden. The possession of drug paraphernalia in residence is not permitted.

7. Smoking

(a) Smoking and smoking-related activities (including, but not limited to, cigarettes, vaping, e-cigarettes, hookahs, and other smoking devices) are not permitted anywhere inside the residence, including resident rooms, suites, and common rooms. As a smoke-free campus, smoking is not permitted on any University of Toronto property.

6. Guests

(a) Residents who invite guests to the residence assume complete responsibility for their actions and conduct while they are on the premises. Any loss, damage, or violation of residence policy by a guest is the responsibility of the resident(s) hosting them.

(b) Residents must sign in guests at the residence front desk prior to entering the building. Guests are required to provide a piece of valid photo identification before being signed in. Guests who are unable to provide such identification will be refused entry to the building.

(c) Guests should remain in the presence of their host at all times. It remains the responsibility of all members of the residence community to notify residence staff should there be any concerns with guests.
(d) Residence staff may, at any time, choose to refuse entry to a guest and/or request that they leave residence property immediately.

(e) Residents may sign in up to 4 guests during “Quiet Hours”.

(f) Guests are not to be left unaccompanied in the residence at any time.

(g) Residents may host an overnight guest in residence for up to three (3) consecutive nights and for no more than six (6) nights per month.

(h) Guests are not permitted to sleep in any of the building's common rooms or amenity spaces.

8. **Posters & Decorations**

(a) Displaying any posters, materials, or objects in the windows of the Residence is not permitted.

(b) All materials displayed in the residence must first be approved by Residence staff to determine if it meets the eligibility criteria as outlined in the residence Poster Policy.

(c) Any posters and/or decorations affixed in the residence must not cover any fire equipment, electrical outlets, lights, or any other such fixtures.

8. **Other Prohibited Behaviour**

(a) The following behaviours are unacceptable and are prohibited within residence:

   i. abusive, profane, threatening, or violent behaviour, real or perceived, toward any member of the residence community;

   ii. discrimination or harassment on the basis of race, gender, sexual orientation, age, disability, ancestry, place of origin, colour, ethnic origin, citizenship, creed, marital status, receipt of public assistance, or record of offence;

   iii. possession of firearms, ammunition, explosives (including fireworks, dynamite, firecrackers), or other weapons, including but not limited to bladed weapons, archery bows and arrows, slingshots, chainsaws, and homemade weapons, or any replicas of the above weapons, in residence;

   iv. throwing or dropping objects from, at, or within the residences;

   v. accessing a restricted area, including, but not limited to, offices, rooftops, mechanical/electrical/telecommunication rooms, or another resident’s bedroom or suite without permission;
vi. possession of any animal (including fish) in residence;

   i. residents who own a service animal and wish to bring them to residence must register with Accessibility Services and consult with residence staff in order to develop an accommodation plan that meets their needs.

vii. falsely identifying oneself or a guest to University staff;

viii. watching, displaying, or making pornographic or other objectionable material available for viewing within a public space in residence;

ix. storing a bicycle within a bedroom and/or suite.

   i. residents who wish to store their bicycle in residence must register their bicycle with the front desk to be provided with access to a secured storage facility.

x. bringing outside furniture into the residence without receiving written permission to do so by residence staff;

xi. any behaviour that compromises the safety or wellbeing of community members;

xii. behaviour that is harmful to oneself or to others including, but not limited to, self-harm, excessive alcohol consumption, repeated underage consumption of alcohol or cannabis;

xiii. participating in or hosting gaming activities or games of chance that involve or promote the exchange, winning, or loss of money or goods;

xiv. commercial activities or operating a business venture of any kind;

xv. soliciting, canvassing, electioneering, or selling within the residential floors of the residence unless there is expressed written consent from the Dean of Students;

10. **Other Policies**

(a) Any act that contravenes municipal, provincial, or federal law is strictly prohibited.

(b) Residents shall comply with all University policy including but not limited to the Code of Student Conduct, if they are a University of Toronto student, and the Policy on Appropriate Use of Information and Communication Technology.

(c) Residents are expected to respect and abide by the decisions of Residence staff made pursuant to University and/or residence policy.
Principles & Philosophy

Within a shared living environment such as residence, it is expected that concerns arise from time to time in which individual actions may impact the residence community and its members. Innis Residence strives to create a living and learning environment for all its residents, and therefore will investigate complaints against the Residence Code of Conduct. All investigations and outcomes are thorough and consider principles of procedural fairness, accessibility, and education. Outcomes of investigations should reflect the goal to provide space for personal growth and capacity building, create open dialogue in a culture of learning and support for individual and community well-being.

2. Standard Process

When a breach of the Occupancy Agreement and/or Code of Behaviour is alleged, it is typically documented by residence staff and forwarded to the Residence Life Coordinator (RLC) for consideration. The Residence Life Coordinator, or their designate, reviews the documentation, gathers information, and conducts interviews with any residents and/or guests who may have information related to the investigation.

Upon completing the investigation, the RLC decides whether or not a violation has occurred based on the balance of probabilities (a preponderance of the evidence). If a resident is found to be responsible, the RLC will decide upon a sanction and inform the resident of the investigation’s outcome.

Upon receiving the outcome letter, the resident may choose to accept the sanction (if any) or submit a written appeal of the decision to the appropriate residence staff member.

3. Sanctions

When a resident is found to be responsible for a violation of the Code of Behaviour or Occupancy Agreement, formal and/or supplementary sanctions may be applied to address and deter such behaviour.

(a) Formal Sanctions

a. Verbal Warning – A verbal warning to a resident explaining that behaviour is unacceptable.

b. Letter of Warning – A letter informing the resident of behaviour that is unacceptable.

c. Disciplinary Probation – A resident who is placed on disciplinary probation is expected to strictly adhere to all residence policies (additional conditions may apply). Any violation of these terms may result in termination of the resident’s Occupancy Agreement and expulsion from the residence.
d. Termination of the Occupancy Agreement & Expulsion from Residence – A resident whose Occupancy Agreement is terminated will have 24-hours (unless otherwise noted) to vacate the premises. Any resident who has been expelled from residence will have their name shared with other residences at the University.

(b) Supplementary Sanctions include, but are not limited to, required apologies to wronged parties, educational sanctions, loss of residence privileges, fines, room-suite transfers, peace bonds, restitution of costs, required removal of offending property, refusal of readmission, suspension, and/or behaviour contract.

4. Appeals

Residents may appeal any decision(s) made by residence staff pursuant to the Code of Behaviour and/or Occupancy Agreement. Appeals against a decision made by the Residence Life Coordinator must be submitted in writing to Assistant Dean, Student Life. Appeals against a decision made by the Assistant Dean, Student Life must be submitted in writing to the Dean of Students. All appeals must be submitted to the appropriate residence staff member in writing within seven (7) calendar days’ notice of the date of the outcome letter.

Appeals will only be heard on the following grounds:

(a) New information has come available that may change the outcome of the investigation.

(b) The given sanction is too severe considering the infraction/behaviour.

(c) The proper disciplinary process was not followed and this impacted the decision reached.

If the submitted appeal is determine to have no grounds, the appeal may be denied on that basis and the sanction(s) will stand. In such cases, the rendered decision is final.

In those cases where the allegations of behaviour are serious and, if proven could constitute a personal safety threat to other members of the residence community, the Dean may feel it imperative for the resident concerned to comply with the sanction(s) for the interim period preceding the hearing of the appeal.

In the case of an appealed expulsion, residence staff may, at the discretion of the Dean, attempt to find other temporary accommodation for the resident.